

**MINUTES
SPECIAL MEETING
NOVEMBER 30, 2018
CHEROKEE NATION ELECTION COMMISSION**

Call to order/Roll call of Commissioners:

The meeting of the Cherokee Nation Election Commission was called to order by Chairperson Shawna Calico at 5:07 p.m.

Chairperson Shawna Calico asked for a motion to allow Pam Sellers to attend by phone. Motion made Rick Doherty and seconded by Carolyn Allen to allow Pam Sellers to attend by phone. Approved by all.

Commissioner Carolyn Allen called roll and a quorum was established with the following commissioners present:

Shawna Calico- Chairperson
Pam Sellers- Vice-Chairman (attended by phone)
Carolyn Allen- Secretary/Treasurer
Rick Doherty- Commissioner

Office staff present was Connie Parnell.

Attorney Harvey Chaffin was present.

Chairperson Shawna Calico asked for discussion and/or approval of the minutes of the November 26th Special Meeting. There being no discussion, Rick Doherty made a motion which was seconded by Carolyn Allen to approve the minutes. The minutes were approved by all commissioners.

Shawna Calico----- Yes
Pam Sellers----- Yes
Carolyn Allen-----Yes
Rick Doherty----- Yes

Chairperson Shawna Calico asked for any items on **old business** to which there were none.

Current Items of Business were presented for discussion.

a.) Consideration and possible action on **procedure for citizens to recall absentee ballot request:**

Discussion held. Chairperson Calico suggested the request to withdraw an Absentee Ballot Request should be in writing. Attorney Harvey Chaffin commented it would be best to require a written request to withdraw or change in the same manner as we received the Absentee Ballot Request which is received in writing by fax, email, US mail, or in person. Once the office receives the written request to withdraw or change, the office should return the original Absentee Ballot Request by email, mail, in person or by fax. The office should make a copy of the original Absentee Ballot Request and attach it to the request received to withdraw or change the Absentee Ballot Request.

A motion was made by Rick Doherty and seconded by Carolyn Allen to approve the procedure suggested by Attorney and to include that any request to cancel, withdraw or change the Absentee Ballot Request must be in writing, preferably on the form prescribed by the Election Commission, with the information required on the initial request and to be delivered to the Election Commission. The motion was approved by all commissioners.

Shawna Calico-----Yes
Pam Sellers-----Yes
Carolyn Allen-----Yes
Rick Doherty----- Yes

A motion was made by Rick Doherty and seconded by Carolyn Allen to adopt the form titled, "**Request for Withdrawal or Change of Absentee Ballot Request**" for the procedure for recall of Absentee Ballot Request for the convenience of voters. The motion was approved by all commissioners. (**Attachment #1**)

Shawna Calico-----Yes
Pam Sellers-----Yes
Carolyn Allen-----Yes
Rick Doherty----- Yes

Executive Session:

Rick Doherty made a motion which was seconded by Carolyn Allen to enter executive session at 5:26 p.m. The motion was approved by all commissioners.

Shawna Calico-----Yes
Pam Sellers-----Yes
Carolyn Allen-----Yes
Rick Doherty-----Yes

Exit Executive Session:

A motion was made by Rick Doherty and seconded by Pam Sellers to return to regular session at 5:33 p.m. The motion was approved by all commissioners.

Shawna Calico-----Yes
Pam Sellers-----Yes
Carolyn Allen-----Yes
Rick Doherty-----Yes

Action taken from executive session:

Chairperson Shawna Calico announced there was no action taken from executive session.

Announcements:

Chairperson Shawna Calico announced the Commission had an invitation to come speak to the Youth Council December 1 at 10:00 and that she would be attending if anyone else would like to attend. Commissioner Carolyn Allen stated she would attend to assist in the presentation.

Adjourn:

Rick Doherty made a motion to adjourn at 5:34 p.m.

Minutes submitted by Carolyn Allen, Secretary
Cherokee Nation Election Commission

Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Email: election-commission@cherokee.orgWebsite: www.cherokee.org/elections.aspx

Phone: 918-458-5899

Toll Free: 1-800-353-2895

Fax: 918-458-6101

REQUEST FOR WITHDRAWAL OR CHANGE OF ABSENTEE BALLOT REQUEST

☐ I am requesting my Absentee Ballot Request for the District 7 Special Council Election & Special Council Run-Off be CANCELLED/WITHDRAWN

☐ I am requesting TO CHANGE where my Absentee Ballot for the District 7 Special Council Election & Special Council Run-Off is mailed.

BLUE TRIBAL CITIZENSHIP CARD/ REGISTRY NUMBER: _____

NAME (TYPE OR PRINT): _____

HOME ADDRESS: _____

CITY, STATE, ZIP: _____

MAILING ADDRESS (If different from home address): _____

CITY, STATE, ZIP: _____

DATE OF BIRTH: _____ PHONE NUMBER: _____

HANDWRITTEN SIGNATURE: _____ DATE: _____

Witnesses, if mark used 1. _____ 2. _____

**FOR RECEIPT CONFIRMATION AND ABSENTEE INFORMATION CONTACT
THE CHEROKEE NATION ELECTION COMMISSION**

Phone: 1-800-353-2895 OR 918-458-5899

Email: election-commission@cherokee.org

Fax: 918-458-6101

Mailing Address: P.O. Box 1188 Tahlequah, OK 74465-1188

Absentee Ballot Requests for the District 7 Special Council Election will be accepted through December 11, 2018, midnight CST.

**FORMS CAN BE RETURNED BY: MAIL, FAX, E-MAIL, OR HAND DELIVERED TO THE
ELECTION COMMISSION OFFICE.**

OFFICE USE ONLY: DIST: _____ PRECINCT: _____ ACCEPT: _____ REJECT: _____

REJECTION REASON: _____

NOTES: _____