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## CHEROKEE NATION GAMING COMMISSION

### MEETING DATE / LOCATION:

8 November 2019

Cherokee Casino Tahlequah - Chota Center

### COMMISSIONERS PRESENT:

John Sparks, Chairman

Steven Barrick, Commissioner

Jennifer Goins, Commissioner

### COMMISSION STAFF:

Janice Walters-Purcell, Executive Director

Tammy Dry, Executive Assistant

Debra Wilson, Administrative Officer

Tiffany Cochran, Compliance Manager

Shannon Vahdatipour, Interim Audit Manager

Meagan Thompson, Licensing Agent

Jeannie Bunch, Compliance Officer

Tristan Trumbla, Gaming Systems Analyst

Bess Warren, Special Projects Officer

### CHEROKEE NATION ENTERTAINMENT:

Gary Weddell, Gaming Operations

Monica Richards, Finance

Jennifer Watkins, Compliance

Angelia Jobe, IT

David Ledford, IT

Reba Chambers, Compliance

Melody Cable, CNB Audit

Liz Rosebrough, Corporate Gaming

Bear Christiansen, Compliance

Kyle Culver, Marketing

Samantha Hendricks, Human Resources

Jennifer Province, Marketing

Garrett Moore, Marketing

Donald Childers, Surveillance & Loss Prevention

### VISITORS:

John Young, Office of the Attorney General

CHEROKEE NATION GAMING COMMISSION MEETING MINUTES

8 November 2019

Cherokee Casino Tahlequah - Chota Center

**CALL TO ORDER:**

Chairman Sparks called the meeting to order at approximately 9:32 a.m.

**ROLL CALL:**

Present: Chairman Sparks  
Vice Chairman Barrick  
Commissioner Goins

Absent: Commissioner O'Leary

A quorum was established.

**APPROVAL OF AGENDA:**

Commissioner Goins motioned to approve the agenda; seconded by Commissioner Barrick.

Chairman Sparks motioned to amend the posted revised agenda to move item VIII-J to be presented with the CNE Facilities Report as VI-B 1 and to have the old business item VII-A presented in executive session; seconded by Commissioner Goins. Motion carried.

Motion to approve the second amended revised agenda passed unanimously.

**APPROVAL OF MINUTES:**

Commissioner Barrick motioned to approve the 11 October 2019 meeting minutes; seconded by Commissioner Goins. Motion passed.

**INTRODUCTION OF GUESTS:**

Introductions were made by attendees from the Cherokee Nation Gaming Commission (CNGC), Cherokee Nation Entertainment (CNE), Cherokee Nation Businesses (CNB), Cherokee Nation (CN), and guests.

Commissioner Goins motioned to enter into executive session at 9:41 a.m. for the CNE reports. The motion was seconded by Commissioner Barrick. Motion carried.

**CNE REPORTS:**

A. FINANCIAL REPORT

B. FACILITIES REPORT

1. PLAYERS CLUB OVER FLOW

Commissioner Barrick motioned to exit executive session at 11:05 a.m. The motion was seconded by Commissioner Goins. Motion carried.

Per the items discussed in executive session, Tiffany recommended approval to extend the Director's approval to allow phases two (2) and three (3) to operate the permissions that are needed in said phases and to table the Commission's permanent affirmation until the December 2019 meeting.

Commissioner Goins motioned to approve; seconded by Commissioner Barrick. Motion carried.

Commissioner Goins motioned to enter into executive session at 11:09 a.m. for the old business item; seconded by Commissioner Barrick. Motion carried.

A break was taken at this time.

The meeting reconvened to executive session for old business.

**OLD BUSINESS:**

A. CNGC TRIBAL INTERNAL CONTROL STANDARDS-PROPOSED REVISIONS – J. HUMMINGBIRD

Commissioner Goins motioned to exit executive session at 11:40 a.m.; seconded by Commissioner Barrick. Motion carried.

Chairman Sparks entertained a motion to authorize Executive Director approval of changes to the commission and nations regulations consistent with the final rule promulgated by the NIGC to 25 CFR Part 543 as published in the Federal Register Volume 83, number 245, and dated 21 December 2018.

Commissioner Goins motioned to approve; seconded by Commissioner Barrick.

Chairman Sparks suggested to the Executive Director that this be brought up at the next meeting under old business for reauthorization of the changes until the formal publishing.

Motion carried.

#### NEW BUSINESS

##### A. PERMITS & LICENSES – K. MYERS

Meagan presented the following and requested approval.

###### 1. Employees

- Eighty-two (82) individual(s) for temporary permits
- Eighty-three (83) individual(s) for suitability determination
- Seventy (70) Orders

Commissioner Goins motioned to approve; seconded by Commissioner Barrick. Motion carried.

- Two hundred and twelve (212) Renewals. Renewals included Commissioner Barrick.

Commissioner Goins motioned to approve; seconded by Chairman Sparks. Motion carried. Commissioner Barrick abstained.

###### 2. Vendor & Vendor Representatives

- One (1) new company orders for 8 November 2019
- Thirteen (13) individual orders for 8 November 2019
- Five (5) company renewals for 6 December 2019
- Fifty (50) individual renewals 6 December 2019

Commissioner Barrick motioned to approve as submitted; seconded by Commissioner Goins. Motion carried.

##### B. LICENSE CLASSIFICATIONS – K. MYERS

Meagan presented three (3) license classifications and requested approval. Chairman entertained a motion to adopt the license classifications for the first two, IT-1167 and AA-1124.

Commissioner Goins motioned to approve the first two license classifications; seconded by Commissioner Barrick. Motion carried.

Chairman entertained a motion to table the Executive Director position pending the production of the job description.

Commissioner Barrick motioned to table action on said job description; seconded by Commissioner Goins. Motion carried.

#### C. GAME & SYSTEM APPROVALS – T. TRUMBLA

Tristan presented the following:

1. | Electronic Game Themes

➤ Ainsworth	2
➤ Everi	10
➤ AGS	6
➤ IGT	26

New Main Program

➤ AGS	2
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New Gaming Cabinets

➤ Castle Hill	1
➤ AGS	1

New Gaming Component(s)

➤ Castle Hill	4
➤ AGS	3

Director Approved Items

➤ Ainsworth	2
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Commissioner Goins motioned to approve as listed; seconded by Commissioner Barrick. Motion carried.

## 2. Table & Card Games

### Ultimate Texas Hold'em Revisions

Tiffany reported that CNE submitted TGM140 Ultimate Texas Hold'em policy for review and approval on revisions to optional side bets.

CNGC noticed there was no verbiage on the policy under Ultimate Texas Hold'em for the \$5 progressive table and requested that it be added to the verbiage to reflect the pay table that has already been approved and included in the packet.

Tiffany added that they were notified yesterday by CNE Compliance that on page 7 of TGM140 they added a minor change which was removing the verbiage "first five cards" from the pay table. This will not impact the play of the game.

Commissioner Goins motioned to approve as listed; seconded by Commissioner Barrick. Motion carried.

### West Siloam Springs Felts

Tiffany reported that CNE submitted a request for approval for two (2) new Table Game felts, the Seven (7) Spot Tri Lux and the Ultimate Texas Hold'em High Limit felt which allows for the \$5 progressive bet.

Commissioner Barrick motioned to approve; seconded by Commissioner Goins. Motion carried.

### Short Deck Hold'em

Tiffany reported that CNE submitted a new poker game for approval, The Short Deck Hold'em. The items submitted have been reviewed, Tiffany requested approval for items listed and previously distributed.

Commissioner Barrick motioned to approve; seconded by Commissioner Goins. Motion carried.

## 3. Systems

None to present

## D. PROMOTIONS & CALENDAR OF EVENTS – J. BUNCH

Jeannie presented the report and requested approval.

Commissioner Goins motioned to approve as distributed; seconded by Commissioner Barrick. Motion carried.

**Roland/Sallisaw Addendum**

Jeannie presented the report and requested approval.

Commissioner Barrick motioned to approve as distributed; seconded by Commissioner Goins. Motion carried.

**E. TOURNAMENTS – J. BUNCH**

Jeannie made the presentation and requested approval.

Commissioner Goins motioned to approve as listed; seconded by Commissioner Barrick. Motion carried.

**F. IN-HOUSE PROGRESSIVE TRANSFERS – J. BUNCH**

None to present.

**G. CNGC FY 2019 AUDIT CYCLE UPDATE – S. VAHDAPOUR**

Shannon reported there are five (5) projects outstanding. Four (4) are in the reporting phase. The draft reports have been submitted to CNE and responses have been received. She wants to review a bit closer since they were issued prior to her coming before submitting a final audit report to the commissioners. They are anticipated to be included in next month's meeting packet.

The Implementation and Tracking have been completed and closed. Two (2) audits in the FY20 audit plan have been kicked off.

**H. REVENUE AUDIT CONFIRMATION OF DELEGATION OF AUTHORITY – J. WALTERS-PURCELL**

Janice reported that CNE had an issue when installing the 9.7 upgrade, the comps would expire after three (3) days.

Monica explained before the 9.7 upgrade in the Advantage system, when the issues happened, Revenue Audit had the permissions to do it or not in order to do their daily audit. IGT failed to mention that to CNE as a change with the upgrade. They identified the system required the Revenue Audit permission to have a dollar limit tied to the settlement items as opposed to just a yes or no, meaning they need to add Revenue Audit

to the matrix to give the limits identified so they could do the re-issues or un-expiring the comps so they could settle these for the hotel.

Janice requested full commission approval to the action taken under the Delegation of Authority.

Commissioner Barrick motioned to approve; seconded by Commissioner Goins. Motion carried.

#### I. REVENUE AUDIT IGT MACHINE ACCOUNTING CONFIGURATION CHANGE – J. WALTERS-PURCELL

Tiffany reported that CNE submitted a machine accounting configuration request that will impact all properties with the following changes:

- To enable the manual slip number edit by Revenue Audit
- To enable “balance with Cage – Verify All” permission for Revenue Audit
- To remove the “Hard Drop” process from the required audit tasks

CNE submitted items for review. Monica explained the changes in further detail.

Chairman entertained a motion to approve the configuration change request as identified in the first three (3) bullets on the 8 November 2019 memo.

Commissioner Goins motioned to grant the request; seconded by Commissioner Barrick. Motion carried.

#### J. PLAYERS CLUB OVER FLOW – J. WALTERS-PURCELL

This item was taken up with the CNE reports.

Chairman stated that he would table Item K to take place after the Executive Director's report and before open session. Commissioner Goins put that in the form of a motion; seconded by Commissioner Barrick. Motion carried.

*The Executive Director's report was taken up at this time.*

#### K. INVESTIGATIONS, LICENSE ACTIONS & HEARINGS – K. MYERS

Commissioner Barrick motioned to enter into executive session at 12:43 p.m. for briefings on the hearings and/or investigations and hear each individual as scheduled. The motion was seconded by Commissioner Goins. Motion carried.

Commissioner Goins motioned to exit executive session at 2:38 p.m. The motion was seconded by Commissioner Barrick. Motion carried.

No action was taken during executive session.

Tiffany made the following recommendations and requested approval:

**Tab 1 - Present**

Action: Grant a conditional pending resolution of criminal charges with a ninety (90) day deadline to submit documents.

**Tab 2 - Present**

Action: Grant a conditional pending resolution of criminal charges with a ninety (90) day deadline to submit documents.

**Tab 3 - Present**

Action: Revocation with ability to re-apply in one year

Commissioner Barrick motioned to approve; seconded by Commissioner Goins. Motion carried.

*The meeting moved to open session at this time.*

**EXECUTIVE DIRECTORS REPORT – J. WALTERS-PURCELL**

Janice reported that in looking into the functions of CNGC, she would like to ensure more efficiencies and understanding of duties. In speaking to some staff she found that some were not familiar with the table games or with some eGames. To promote more understanding, Gary Weddell at CNE will provide some training.

Gary reported that there is a training room in Catoosa with all table games set-up and two (2) trainers that will provide the training to twelve (12) people at a time and will work on a schedule that works for CNGC. The training can be basic or as in depth as needed.

Janice invited the Commissioners to participate if they wish to. She added that this should be helpful for all CNGC departments. Gary added that they will be accommodating with CNGC on their schedules. Janice thanked Gary and informed him that they will be in touch to make arrangements and form groups.

**2020 Meeting Schedule –** Janice informed the commissioners of scheduling issues for the months of February, June, and December at the Chota Center location. Chairman Sparks

suggested moving them up to the Thursday before the meeting date as opposed to moving them back another week. He asked the commissioners to think about it and an email will be sent out to look at available dates.

Facility License Update – Debra announced that the facility license process had begun. The application was updated with the checklist, approved, and sent out last week. Fort Gibson is completed and she was doing the Tahlequah Casino today and working on completing the Hard Rock. She will be scheduling the other properties to complete the audit and reports. She anticipates having them in the December packet.

A break was taken at 12:38 p.m.

*Item K (Hearings & Investigations) were taken up at this time. See respective line item above.*

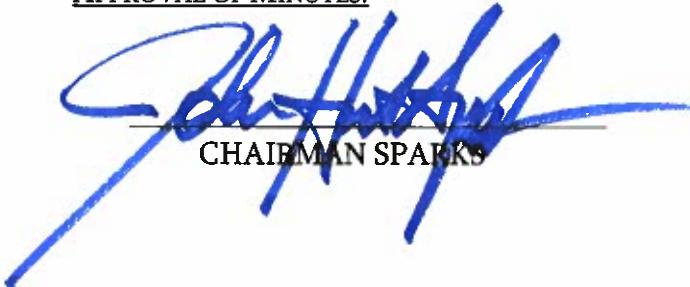
OPEN SESSION:

None

ADJOURNMENT:

Commissioner Goins motioned to adjourn at 2:41p.m. The motion was seconded by Commissioner Barrick. Motion carried.

APPROVAL OF MINUTES:



John H. Sparks



Debra, 2019

CHAIRMAN SPARKS

DATE