



CHEROKEE NATION ELECTION COMMISSION

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ELECTION COMMISSION REGULAR MEETING MINUTES

Thursday, September 3, 2026

9:30 AM

Call to order

The Regular Meeting of the Cherokee Nation Election Commission was called to order by Chairperson Rick Doherty at 9:30am.

Roll call/Approval of absent members to attend by phone if necessary

Rick Doherty, Chairperson – Present

Cheryl Cooper, Vice Chairperson - Present

Pamela Sellers, Secretary/Treasurer - Present

Sherry Reynolds, Commissioner – Present

Debra Proctor, Commissioner - Present

Harvey Chaffin, Election Commission Attorney - Present

Office Staff Present – Connie Parnell, Marcus Fears & Paige Crow

Visitors Present – Candessa Tehee

Approval of Minutes

Chairperson Rick Doherty asked for approval and/or discussion regarding the minutes of the August 11th Special Meeting. Sherry Reynolds made a motion, which was seconded by Cheryl Cooper to approve the August 11th Special Meeting minutes. The motion was approved by all Commissioners.

Administrator's Report

The Administrator reported that MIDCON came to dispose of documents, and that there ended up being 3 tons of documents that were disposed of. We are currently waiting for IT to install the phone, TV, and internet into the multipurpose building. Teague Heating Air & Refrigeration should be done installing the generator by the end of September. Debra Proctor made a motion, which was seconded by Cheryl Cooper to approve the Administrator's Report. The motion was approved by all Commissioners.



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Election Director's Report

The Election Director reported that the absentee tracking process is being worked on by Maxim so it will be ready for 2027 election. We will know the status of the absentee ballot once mailed. She had a zoom meeting to cover internal input. She stated the multipurpose building is doing well. Sherry Reynolds made a motion, which was seconded by Cheryl Cooper to approve the Election Director's Report. The motion was approved by all Commissioners.

Attorney's Report

Nothing to report

Old Business

- a. Consideration and possible action regarding approval of Election Commission Rules and Regulations.

The Election Commission Rules and Regulations were presented to the Commission. Debra Proctor made a motion, which was seconded by Cheryl Cooper to approve the Election Commission Rules and Regulations. The motion was approved by all Commissioners.

Current Items

- a. Consideration and possible action regarding Nixon generator.
No action taken.
- b. Consideration and possible action on Maxim 2027 agreement.
The Maxim 2027 agreement will maintain at \$129,000. Sherry Reynolds made a motion, which was seconded by Cheryl Cooper to approve the Maxim 2027 agreement. The motion was approved by all Commissioners.
- c. Consideration and possible action on CSA 2027 agreement.
The CSA 2027 agreement will maintain at \$67,276. Debra Proctor made a motion, which was seconded by Cheryl Cooper to approve the CSA 2027 agreement. The motion was approved by all Commissioners.
- d. Consideration and possible action on Hart 2027 election support quote.
The Hart 2027 election support quote will be the same as last year, \$9,100.00, plus an added \$5,000.00 for repairs, bringing the total to \$14,100.00. Debra Proctor made a motion, which was seconded by



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Cheryl Cooper to approve the Hart 2027 support quote. The motion was approved by all Commissioners.

- e. Consideration and possible action regarding election forms.

After discussion, the election forms were amended for clarity. Debra Proctor made a motion, which was seconded by Cheryl Cooper to approve the amended election forms. The motion was approved by all Commissioners.

- f. Consideration and possible action regarding 2027 General Election.

No action taken.

- g. Consideration and possible action regarding bank access resolution.

Marcus Fears was removed from accessing the Election Commissions safety deposit box. Sherry Reynolds made a motion, which was seconded by Cheryl Cooper to approve Marcus Fears being removed from accessing the Election Commissions safety deposit box. The motion was approved by all Commissioners.

Executive Session

- a. **Debra Proctor made a motion, which was seconded by Cheryl Cooper to enter Executive Session for items under Personnel at 10:09 am.**
- b. **Sherry Reynolds made a motion, which was seconded by Cheryl Cooper to exit Executive Session at 10:56 am.**

Action from Executive Session

- a. **Debra Proctor made a motion, which was seconded by Cheryl Cooper to post a job advertisement for the Administrator position onto the Cherokee Nation Election Commission webpage, and to also have Human Resources post it on their webpage for 10 business days starting on Friday, September 4, 2026, and ending on Friday, September 18, 2026, at 5:00 pm. The motion was approved by all Commissioners.**
- b. **Cheryl Cooper made a motion, which was seconded by Sherry Reynolds to table the performance appraisal of the Election Director, Connie Parnell. The motion was approved by all Commissioners.**
- c. **Cheryl Cooper made a motion, which was seconded by Sherry Reynolds to accept the Administrator's performance appraisal of Clerk I, Paige Crow. A roll call was made to approve this motion, Rick Doherty – Yay, Pamela Sellers – Yay, Cheryl Cooper – Yay, Sherry Reynolds – Yay, and Debra Proctor – Yay. Motion did not pass.**



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Announcements

None

Adjourn

Sherry Reynolds made a motion, which was seconded by Cheryl Cooper to adjourn at 11:07 am. The motion was approved by all Commissioners.

Minutes submitted by Pamela Sellers, Secretary/Treasurer