

**MINUTES**  
**REGULAR MEETING**  
**August 13, 2019**  
**CHEROKEE NATION ELECTION COMMISSION**

**Call to order/Roll call of Commissioners:**

The meeting of the Cherokee Nation Election Commission was called to order by Chairperson Shawna Calico at 4:11 p.m.

Commissioner Carolyn Allen called roll and a quorum was established with the following commissioners present:

Shawna Calico- Chairperson  
Pamela Sellers- Vice-Chairman  
Carolyn Allen- Secretary/Treasurer  
Rick Doherty- Commissioner  
Randy Campbell- Commissioner

Office staff present were Marcus Fears and Connie Parnell.

Attorney Harvey Chaffin was present.

Guests present: Paiten Qualls

**Approval of Minutes:**

Chairperson Shawna Calico asked for approval and/or discussion of the minutes of July 9, 2019 Regular Meeting. A motion was made by Randy Campbell and seconded by Rick Doherty to approve the minutes. The motion was approved by all commissioners.

A motion was made by Randy Campbell and seconded by Rick Doherty to approve the minutes of the July 29, 2019 Special Meeting. The motion was approved by all commissioners.

A motion was made by Rick Doherty and seconded by Randy Campbell to approve the minutes of the August 5, 2019 Special Meeting. The motion was approved by all commissioners.

**Administrator's Report:**

Administrator Marcus Fears gave updates from the 2019 General and Run Off Elections, preparation for the Cherokee National Holiday to participate in voter outreach and voter education, updated voter registration statistics, budget hearings and status of budget for 2019. Rick Doherty made a motion which was seconded by Randy Campbell to approve the Administrator's Report. The motion was approved by all commissioners.

**(Attachment #1)**

**Election Director's Report:**

Election Director Connie Parnell presented a report on updates from the General and Run Off Elections for 2019 and gave updates regarding voter registration forms being processed. A motion was made by Pam Sellers which was seconded by Rick Doherty to approve this Election Director's report. The motion was approved by all commissioners.

**(Attachment #2)**

**Attorney's Report:**

There was no attorney's report.

**Old Business:**

There were no items on old business.

**Current Items:**

**a.) Consideration and possible action regarding Candidate Financials:**

Carolyn Allen gave an update on the candidate financials as of current date. A motion was made by Carolyn Allen and seconded by Rick Doherty to send letters to six candidates who needed revisions and/or had fines for failure to submit reports by the deadline. The motion was approved by all commissioners.

**b.) Consideration and possible action regarding Commission and Staff attending community meetings:**

After discussion, a motion was made by Pamela Sellers and seconded by Rick Doherty to allow the EC staff and commission to resume attending community meetings. The motion was approved by all commissioners.

**c.) Consideration and possible action regarding vault access during a non-election year:**

After discussion upon completion of the election, a motion was made by Rick Doherty and seconded by Randy Campbell to allow two staff with signatures to have vault access without the signature of a commissioner. The motion was approved by all commissioners.

**d.) Consideration and possible action regarding revision recommendations to Legislative Act 12-16:**

After discussion, the Administrator will update the current Act and send to all commissioners for suggestions prior to the Policy Committee meeting. A motion was made by Rick Doherty and seconded by Pamela Sellers to table this item for action. The motion was approved by all commissioners.

e.) Consideration and possible action regarding revision recommendations to the Rules and Regulations of the Election Commission:

After discussion, the Administrator will send the current Rules and Regulations to all commissioners for suggestions prior to the Policy Committee meeting. A motion was made by Rick Doherty and seconded by Pamela Sellers to table this item. The motion was approved by all commissioners.

**Executive Session:**

There was no executive session.

**Announcements:**

The office staff will attend the inauguration tomorrow for the Principal Chief, Deputy Principal Chief and the new Tribal Council members.

**Adjourn:**

Randy Campbell made a motion to adjourn at 6:05 p.m.

Minutes submitted by Carolyn Allen, Secretary  
August 19, 2019



## CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

Attachment #1

August 13, 2019 Administrators Report

Marcus Fears Administrator  
fears-marcus@cherokee.org

### I. OFFICE:

This month the Election Commission successfully made it through the Run-Off election. After the certification of the 2019 Election Connie was able to run the process in Chronicle that completes those who registered during the election cycle to make them fully registered citizens. We were able to process & mail those acknowledgement cards, label the VR's, put them in order and get them in folders ready for filing. We will probably begin the filing in the morning.

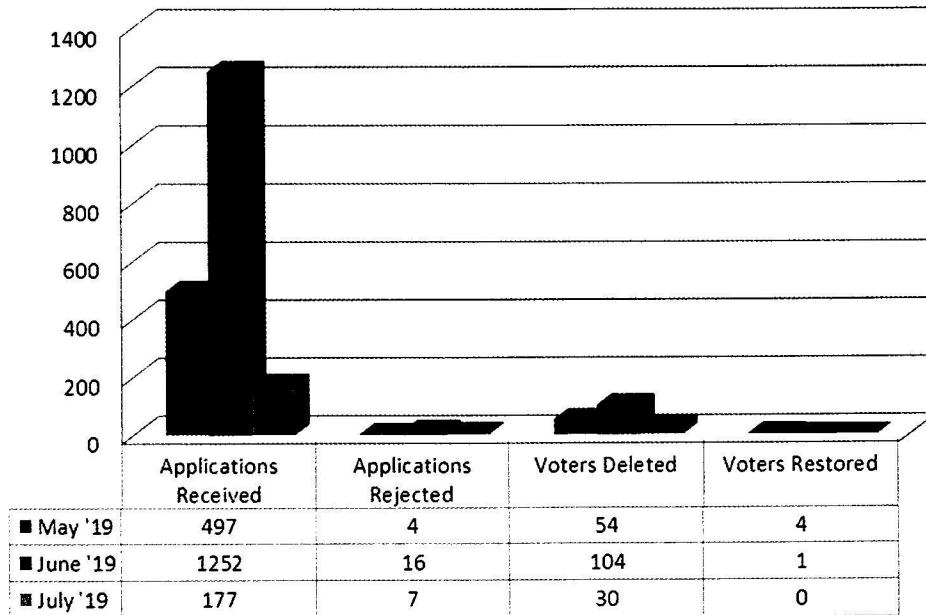
In preparation for Holiday, we have 4 bags (2 for each site) packed and ready with giveaway items and voter registrations.

As you'll see below there are already 2 Community Meetings. Also, just a reminder that if you accept the invite it will put it in your phone calendar and set a reminder for you.

### II. VOTER PROCESSING: As of 08/01/2019

**177 Applications; 73,705 Total Registered Voters; 42,333 In District; 31,372 At-Large**

#### Voter Registration Statistics



#### A. Statistical Report:

Detailed Data by District and Precinct is Attached

### III. VOTER OUTREACH:

- September Outreach:
  - Claremore – Districts 14 & 15, Sept 5<sup>th</sup>, Claremore Conference Center
- October Outreach:
  - Muskogee – District 4, Oct 7<sup>th</sup>, Three Rivers Clinic Foyer

**Date Range:** 07/01/2019 - 07/31/2019

**Applications Received**

Voter Registration Applications	174
Absentee Applications	3
<b>Total</b>	<b>177</b>

**Registration Applications Rejected**

Insufficient Address	0
No Roll Number	2
Not Signed	5
Under Age	0
<b>Total</b>	<b>7</b>

**Deleted Registrations**

Duplicate	0
Voter Deceased	30
Voter Relinquished	0
<b>Total</b>	<b>30</b>

**Registration Status Changes**

Deleted Restored	0
<b>Total</b>	<b>0</b>

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
District No. 9	Kenwood	130
	Salina (9)	549
<b>Total for District</b>		<b>2,692</b>
District No. 10	Afton	608
	Grove	735
	Jay (10)	815
	Pryor (10)	549
	Salina (10)	199
	Spavinaw	161
<b>Total for District</b>		<b>3,067</b>
District No. 11	S. Coffeyville	461
	Vinita	1,777
	Welch	136
<b>Total for District</b>		<b>2,374</b>
District No. 12	Bartlesville	1,675
	Nowata	725
	Skiatook	114
<b>Total for District</b>		<b>2,514</b>
District No. 13	Catoosa	337
	Collinsville	988
	Tulsa	1,842
<b>Total for District</b>		<b>3,167</b>
District No. 14	Chelsea	551
	Claremore (14)	2,476
	Oologah	431
<b>Total for District</b>		<b>3,458</b>
District No. 15	Claremore (15)	830
	Locust Grove	878
	Pryor (15)	869
	Salina (15)	52
<b>Total for District</b>		<b>2,629</b>
At Large	At Large	31,372
<b>Total for District</b>		<b>31,372</b>
<b>Grand Total</b>		<b>73,705</b>

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
District No. 1	Hulbert	1,253
	Okay	308
	Tahlequah (1)	1,589
<b>Total for District</b>		<b>3,150</b>
District No. 2	Briggs	235
	Lowrey	241
	Tahlequah (2)	2,443
<b>Total for District</b>		<b>2,919</b>
District No. 3	Keys	955
	Tahlequah (3)	1,812
<b>Total for District</b>		<b>2,767</b>
District No. 4	Ft. Gibson	1,092
	Muskogee	535
	Warner	737
<b>Total for District</b>		<b>2,364</b>
District No. 5	Gore	318
	Sallisaw (5)	602
	Vian	1,150
<b>Total for District</b>		<b>2,070</b>
District No. 6	Belfonte	123
	Marble City	175
	Muldrow	1,652
	Sallisaw (6)	1,643
<b>Total for District</b>		<b>3,593</b>
District No. 7	Cave Springs	289
	Chewey	80
	Stilwell (7)	2,634
	Westville (7)	745
<b>Total for District</b>		<b>3,748</b>
District No. 8	Bell	270
	Stilwell (8)	1,078
	Westville (8)	473
<b>Total for District</b>		<b>1,821</b>
District No. 9	Jay (9)	696
	Kansas	1,317



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**August 13, 2019 Administrators Report**

Marcus Fears Administrator  
fears-marcus@cherokee.org

### **IV. FINANCIAL HIGHLIGHTS:**

FY20: Budget Hearings begin Monday, August 19<sup>th</sup>.

FY19: See attached



## Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188  
Email: [election-commission@cherokee.org](mailto:election-commission@cherokee.org)  
Website: [www.cherokee.org/elections.aspx](http://www.cherokee.org/elections.aspx)

Phone: 918-458-5899  
Toll Free: 1-800-353-2895  
Fax: 918-458-6101

### July 2019 Directors Report

For the month of July the election tasks and preparation for the runoff election are being done.

Machine preparation and predefining completed. Have finished all the documents for the runoff election and put all the documents away from the General. All the documents of the precinct registries are done with the great help from the staff didn't take long with only 2 districts with registries.

The early walk in election days are all prepared for and went well.

The election went well, and now we document all the challenged ballots and all the voter registrations are being entered for the registration statistics for the monthly reports.

Moved over some 2000 voter registration forms received during the closed period and with all the challenged ballots received with their forms.

Received the rejected AB by mail and processed the letters with Charlene so that the wording was custom where needed to be for the understanding to the voters of the rejected AB by mail. The rejections will be mailed out after the election is certified, as to not confuse the voters.

Finished working on the budget so that Marcus could resubmit with the reductions for FY20.

Busy month and now to close out the FY19 budget year.

Cherokee Nation Election Commission  
Regular Meeting Sign-in Sheet  
August 13, 2019 4:00 PM

Print Name	Signature																		
Peter Qualls	Peter Qualls																		