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## CHEROKEE NATION GAMING COMMISSION

**MEETING DATE / LOCATION:**

28, APRIL 2020

VIDEO/AUDIO CONFERENCE HOSTED:  
CNGC CONFERENCE ROOM

**COMMISSIONERS PRESENT:**

JOHN SPARKS, CHAIRMAN  
STEVEN BARRICK, VICE CHAIRMAN  
JENNIFER GOINS, COMMISSIONER  
LINDA O'LEARY, COMMISSIONER  
SHAWNA BAKER, COMMISSIONER

**COMMISSION STAFF:**

JANICE WALTERS PURCELL, EXECUTIVE DIRECTOR  
TIFFANY COCHRAN, COMPLIANCE MANAGER  
KELLY MYERS, LICENSING MANAGER  
BESS WARREN, SPECIAL PROJECTS OFFICER  
TAMMY PERRY, EXECUTIVE ASSISTANT

**CHEROKEE NATION ENTERTAINMENT:** GARY WEDDELL, GAMING OPERATIONS

BEAR CHRISTENSEN, COMPLIANCE  
MONICA RICHARDS, ACCOUNTING  
TODD HEMBREE, LEGAL  
MELODY CABLE, CNB AUDIT

**VISITORS:**

JOHN YOUNG, OFFICE OF THE ATTORNEY GENERAL  
CHRISSI NIMMO, OFFICE OF THE ATTORNEY GENERAL

CHEROKEE NATION GAMING COMMISSION MEETING MINUTES  
28 APRIL 2020  
VIDEO/AUDIO CONFERENCE HOSTED:  
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**I. CALL TO ORDER:**

Chairman Sparks called the meeting to order at approximately 9:12 a.m.

**II. ROLL CALL:**

**PRESENT:** Chairman Sparks  
Commissioner Baker  
Commissioner Goins

Commissioner O'Leary advised she would be a few minutes late.

A quorum was established.

**III. APPROVAL OF AGENDA:**

Chairman Sparks stated the first item on the agenda was the Approval of the Agenda. Commissioner Goins made the motion to approve and Commissioner Baker seconded the motion and the motion passes.

**IV. APPROVAL OF MINUTES:**

**A. April 1, 2020 minutes**

A motion to approve the April 1, 2020 minutes was made by Commissioner Goins and seconded by Commissioner Baker and the motion passes.

**B. April 14, 2020 minutes**

A motion to approve the April 14, 2020 minutes was made by Commissioner Baker and seconded by Commissioner Goins, motion passes.

**V. INTRODUCTION OF GUESTS:**

Introductions were made by attendees from the Cherokee Nation Gaming Commission (CNGC), Cherokee Nation Entertainment (CNE), Cherokee Nation Businesses (CNB), Cherokee Nation (CN) and guests

Commissioner Baker motioned to enter into executive session at 9:20 a.m. The motion was seconded by Commissioner Goins. Motion carried.

9:20 a.m. - Commissioner Barrick joined the meeting

**VI. CNE REPORTS:**

9:22 a.m. - Commissioner O'Leary joined the meeting.

Chairman Sparks advised Commissioner Barrick and Commissioner O'Leary that they were entering the Executive Session of the meeting at 9:22 a.m.

- A. FINANCIAL REPORT
- B. FACILITIES REPORT
  - 1. CASINO CLOSURE STATUS
  - 2. GAMING COMPACT LITIGATION
  - 3. ARKANSAS GAMING LITIGATION
  - 4. NIGC LICENSING CHRI

Commissioner Barrick motioned to exit Executive Session at 10:11 a.m. The motion was seconded by Commissioner O'Leary.

Reports were received, no action taken.

## **VII. OLD BUSINESS:**

- A. CNGC Tribal Internal Control Standards-Proposed Revisions – J. Walters Purcell

Chairman Sparks stated the next item of business was the Old Business on the Tribal Internal Control Standards. Executive Director Purcell stated that the Commission previously approved to table this item until the first meeting after the casino properties reopen.

## **VIII. NEW BUSINESS:**

- A. PERMITS & LICENSES- K. MYERS

Kelly Myers presented the following and requested approval.

### **1. EMPLOYEES**

- TWELVE (12) TEMPORARY PERMITS
- SIXTY-ONE (61) INDIVIDUAL(S) FOR SUITABILITY DETERMINATIONS
- SEVENTY (70) LICENSE ORDERS
- TWO HUNDRED FIFTY-SIX (256) RENEWALS  
(8 CNGC)- Jeannie Bunch, Heather Cain, Heather Harris McMillian, Margarita Hernandez, Patricia Knecht, Rhonda Starr, Meagan Thompson, and Erica Waeltz.

Commissioner Baker motioned to approve, seconded by Commissioner O'Leary. Motion carried.

### **2. VENDOR & VENDOR REPRESENTATIVES:**

Kelly Myers stated there are no vendors for Commission approval.

B. LICENSE CLASSIFICATIONS- K. MYERS

Kelly Myers stated there are no vendors for Commission approval.

1. LICENSE REQUIREMENTS DISCUSSION- J. WALTERS PURCELL

Executive Director Purcell stated that CNGC would have to discuss License Classifications in the future and that Gaming Employees and Commissioners are no longer required to submit fingerprints. That is a directive from the NIGC and the FBI. Executive Director Purcell explained that the NIGC and the FBI goal is to curtail the misuse of fingerprinting. Executive Director Purcell, Kelly Myers, and John Young had a meeting on the 946 job positions currently licensed by the CNGC and they are going to review that in light of the NIGC guidance. Chairman Sparks stated no action requested from the Commission today and Executive Director Purcell replied No Action.

C. GAME & SYSTEM APPROVALS – T. COCHRAN

Tiffany Cochran presented the following:

1. Electronic Gaming Machines

**ELECTRONIC GAME THEMES**

➤ ARUZE	2
➤ EVERI	12
➤ IGT	2
➤ AGS	1

**NEW MAIN PROGRAM**

➤ AGS	2
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**NEW GAMING COMPONENTS**

➤ AGS	1
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Chairman Sparks asked for a motion to take action on the first list of electronic game themes as previously described by staff. Commissioner O'Leary motioned, seconded by Commissioner Goins. Motion passes.

2. Milestone System Upgrade and Affirmation of Approval

CNE requested an upgrade to the Milestone Video Management System currently in use at all properties. Executive Director's approval was granted on March 25, 2020 in order to allow CNE to move forward with the upgrade. On the Agenda today is the Motion to Affirm the Executive Director's approval of March 25, 2020.

Commissioner Baker motioned to approve, seconded by Commissioner Goins. Motion passes.

D. PROMOTIONS AND CALENDAR OF EVENTS- T. COCHRAN  
NO ACTION

E. TOURNAMENTS- T. COCHRAN  
NO ACTION

F. IHP TRANSFER REQUEST AND AFFIRMATION OF APPROVAL- T. COCHRAN

The CNGC is seeking the approval of the Commission to transfer the retired progressive funds to Promotions. Motion is made by Commissioner O'Leary to approve the transfer, seconded by Commissioner Barrick. Motion Passes.

G. CNGC FY 2020 AUDIT CYCLE UPDATE- J. WALTERS PURCELL

Executive Director Purcell stated on the audit update the Cards, Games, and Tournaments Audits are pending final response. Gaming Promotions Bingo is pending field work completion. The CNGC was working on these Audits when the casinos closed. A rough draft of Player tracking was sent to CNE and the Surveillance Audit is at the end of the field work. The Surveillance Audit was sent to CNE surveillance for a final response.

Chairman Sparks asked if any action requested at this time and Executive Director Purcell replied no action at this time.

H. SICS MEMO- B. WARREN

Bess Warren stated that Compliance completed a review of the System of Internal Control Standards as submitted by CNE for approval by the Commission.

Revised SICS are as follows:

- CAG736 Kiosk Cassette Funds Issuance
- F1004 Drop & Count
- FNB 700 Operational Business Expenses Redemption
- MMD001 Destruction of Playing Cards
- MMD002 Card and Dice Inventory

Bess Warren stated that we are requesting a Motion to Approve for the revised SICS as listed and previously provided to the Commission.

Chairman Sparks replied we have a request from staff to approve the revisions indicated by the memorandum and with the attached file form documents that have been provided to approve as requested. Commissioner Baker made the motion, seconded by Commissioner Goins. Motion passes.

I. INVESTIGATIONS, LICENSES, & HEARINGS- K. MYERS – NO ACTION

**IX. EXECUTIVE DIRECTORS REPORT- J. WALTERS PURCELL**

Executive Director Purcell stated the Audit update currently, “we are down to a skeleton crew, and we are still working on things as they come in from CNE for Executive Director’s approval. Tiffany is doing a great job working at home as is Bess.”

Chairman Sparks replied Thank you for that. We have a Ticket Redemption item to share. Executive Director Purcell stated that an Affirmation of Approval was needed from the Commission. We would have to record it under Item F. Chairman Sparks replied he wanted to make sure the record was made clear on what ticket redemption was under on the agenda. Executive Director Purcell responded Item F because it was an Affirmation of Approval, it’s not a promotion. Chairman Sparks replied he was on board now. Executive Director Purcell directed the Commissioner to the Memo in the packet which explains that the Ticket Redemption would allow casino guests thirty (30) days to redeem outstanding cash-out tickets that were issued but not redeemed prior to the closure of the casinos.

Chairman Sparks requested the minutes to reflect we took it up at this point in the agenda and not sure that we need to amend anything since it was included in the information provided.

Chairman Sparks stated so at this time we have a request from staff for a Motion to Approve an Affirmation of Approval that was previously provided by the Executive Director. Commissioner O’Leary made a motion, seconded by Commissioner Baker. Motion carried.

**APPROVAL OF MINUTES:**



CHAIRMAN SPARKS

May 22, 2020

DATE