

**MINUTES
SPECIAL MEETING
September 24, 2019
CHEROKEE NATION ELECTION COMMISSION**

Call to order/Roll call of Commissioners:

The meeting of the Cherokee Nation Election Commission was called to order by Chairperson Shawna Calico at 4:06 p.m.

Commissioner Carolyn Allen called roll and a quorum was established with the following commissioners present:

Shawna Calico- Chairperson
Pamela Sellers- Vice-Chairman
Carolyn Allen- Secretary/Treasurer
Rick Doherty- Commissioner
Randy Campbell- Commissioner

Office staff present were Marcus Fears and Connie Parnell.

Attorney Harvey Chaffin was present.

Guests present: Chad Hunter

Approval of Minutes:

Chairperson Shawna Calico asked for approval and/or discussion of the minutes of the September 10, 2019 regular meeting. Rick Doherty made a motion which was seconded by Randy Campbell to approve the minutes. The motion was approved by all commissioners.

Old Business:

There were no items on old business.

Current Items:

a.) Consideration and possible action regarding Candidate Financials:

After discussion, a motion was made by Carolyn Allen and seconded by Randy Campbell to allow Marcus Fears to send an email and a follow up phone call to those candidates who are deficient in their financial reports. The motion was approved by all commissioners.

b.) Consideration and possible action regarding revision recommendations to Legislative Act 12-16:

During discussion, Carolyn Allen, Shawna Calico, Marcus Fears and Harvey Chaffin gave updates on the revision recommendations that came out of the policy committee. A motion

was made by Rick Doherty and seconded by Randy Campbell to approve the revision recommendations with corrections to Section 21E, Section 72 and Section 46 B. The motion was approved by all commissioners. (**Attachment #1**)

c.) Consideration and possible action regarding the 2020 Merit Increase:

Administrator Marcus Fears presented information regarding the 2020 Merit Increase as proposed by Cherokee Nation Administration. After discussion, a motion was made by Rick Doherty and seconded by Randy Campbell to approve the following Merit Increases for 2020 for the election office staff:

Administrator to receive 2.75% increase
Election Director to receive 2.5% increase
Clerk 2 to receive increase to \$13.35 per hour
Clerk 3 to receive increase to \$14.21 per hour

The motion was approved by all commissioners.

Executive Session:

There was no executive session held.

Announcements:

Connie Parnell announced the new installation of Oracle would begin tomorrow. Marcus Fears announced the inventory of supplies is in progress. Marcus also announced that Summit would be here tomorrow to set up the new folder and opener and to provide training on this equipment.

Adjourn:

Pamela Sellers made a motion to adjourn at 5:23 p.m.

Minutes submitted by Carolyn Allen, Secretary
October 8, 2019

Cherokee Nation Election Commission

Special Meeting Sign-in Sheet

September 24, 2019 4:00 PM

Print Name

Chad Hunter

Signature

