

**MINUTES
SPECIAL MEETING
DECEMBER 11, 2018
CHEROKEE NATION ELECTION COMMISSION**

Call to order/Roll call of Commissioners:

The meeting of the Cherokee Nation Election Commission was called to order by Chairwoman Shawna Calico at 4:09 p.m.

Commissioner Carolyn Allen called roll and a quorum was established with the following commissioners present:

Shawna Calico, Chairperson
Pamela Sellers- Vice-Chair
Carolyn Allen-Secretary
Rick Doherty- Commissioner

Office staff present:

Marcus Fears
Connie Parnell

Attorney Harvey Chaffin was present.

Guests present were:

Paiten Qualls

Chairperson Shawna Calico asked for discussion and/or approval of minutes of the December 4, 2018 special meeting. Those minutes had been approved at a prior meeting. The minutes of December 7, 2018 will be approved at the next meeting.

Administrator's Report was given by Marcus Fears. The report included updates on voter statistics and the District 7 Special Election. Rick Doherty made a motion to approve the report and Pamela Sellers seconded the motion. The **administrator's report** was approved by all commissioners present. (**Attachment 1**)

Shawna Calico -----Yes
Pamela Sellers-----Yes
Carolyn Allen-----Yes
Rick Doherty----- Yes

Election Director's Report was given by Connie Parnell. The report included updates on the 2019 election cycle preparation and updates on the District 7 special election. Pamela Sellers made a motion to approve the report and Rick Doherty seconded the motion. The **election director's report** was approved by all commissioners present. (**Attachment 2**)

Shawna Calico-----Yes
Pamela Sellers----- Yes
Carolyn Allen-----Yes
Rick Doherty----- Yes

Attorney's Report:

There was no report needed today.

Old Business:

There were no items in old business.

Current Items:

- a. Consideration and possible action regarding the approval of the Cherokee Nation Election Commission **2019 Regular Meeting Schedule:**

Chairwoman Shawna Calico read the proposed dates of the 2019 Regular Meeting Schedule. The regular meetings will be held the second Tuesday of every month. Rick Doherty made a motion to approve the schedule and Carolyn Allen seconded the motion. The motion was approved by all commissioners present.

(Attachment 3)

Shawna Calico----- Yes
Pamela Sellers-----Yes
Carolyn Allen----- Yes
Rick Doherty----- Yes

- b. Consideration and possible action on updating the **Committees** of the Election Commission:

Discussion was held. A motion was made by Rick Doherty to update the committees as discussed and the motion was seconded by Carolyn Allen. The motion was approved by all commissioners present. The committees are attached. (Attachment 4)

Shawna Calico----- Yes
Pamela Sellers-----Yes
Carolyn Allen-----Yes
Rick Doherty-----Yes

Executive Session:

There was no need for executive session.

Announcements:

Attorney Harvey Chaffin announced the appeal deadline is 5:00 p.m. Friday, December 14, 2018.

Adjourn:

A motion was made by Rick Doherty to adjourn at 4:46 p.m. The meeting was adjourned.

Minutes submitted by:

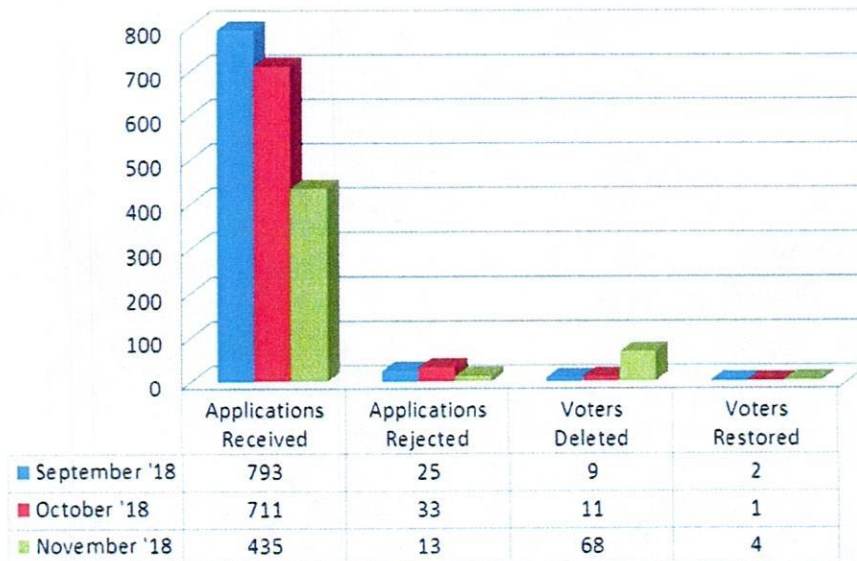
Carolyn Allen, Secretary
Cherokee Nation Election Commission

*Attach #1***I. OFFICE:**

We are in full election mode. The staff is doing a wonderful job working together through the daily visitors, calls and emails pertaining to both the 2018-2019 Special and the 2019 General Elections all while maintaining day-to-day functions. The staff verified, processed and filed 435 registrations and printed out and put together 68 total candidate packets. This number includes both packets for the Special and General.

II. VOTER PROCESSING: As of 11/01/2018

435 Applications; 71,280 Total Registered Voters; 40,529 In District; 30,751 At-Large

Voter Registration Statistics**A. Statistical Report:**

Detailed Data by District and Precinct is Attached

III. VOTER OUTREACH: No outreach while in election mode**IV. ELECTION INFORMATION:****A. 2018-2019 District 7 Special Election**

- Timeline was approved by Council
- Packets were assembled and ready for pickup
- Processed packet materials submitted by potential Candidates
- Information/Applicable Forms posted to our website under "Election Information"



B. 2019 General Election

- i. Documentation/Forms approved
- ii. 58 packets were assembled and ready for pickup
- iii. Information/Applicable Forms posted to our website under "Election Information"

V. FINANCIAL HIGHLIGHTS:

The FY19 is CURRENTLY on target. We will be closely monitoring the cost of the Special Election so we may be prepared for any future modification to our budget.

Date Range: 11/01/2018 - 11/30/2018

Applications Received

Voter Registration Applications	435
Absentee Applications	0
Total	435

Registration Applications Rejected

Insufficient Address	1
No Roll Number	9
Not Signed	3
Under Age	0
Total	13

Deleted Registrations

Duplicate	0
Voter Deceased	66
Voter Relinquished	2
Total	68

Registration Status Changes

Deleted Restored	4
Total	4

Chronicle- Voter Registration by District and Precinct

12/3/2018 11:26 AM

District	Precinct	Voters
District No. 1	Hulbert	1,151
	Okay	303
	Tahlequah (1)	1,523
	Total for District	2,977
District No. 2	Briggs	212
	Lowrey	230
	Tahlequah (2)	2,363
	Total for District	2,805
District No. 3	Keys	778
	Tahlequah (3)	1,721
	Total for District	2,499
District No. 4	Ft. Gibson	1,086
	Muskogee	512
	Warner	727
	Total for District	2,325
District No. 5	Gore	306
	Sallisaw (5)	558
	Vian	1,124
	Total for District	1,988
District No. 6	Belfonte	117
	Marble City	171
	Muldrow	1,573
	Sallisaw (6)	1,398
	Total for District	3,259
District No. 7	Cave Springs	276
	Chewey	82
	Stilwell (7)	2,621
	Westville (7)	748
	Total for District	3,727
District No. 8	Bell	214
	Stilwell (8)	978
	Westville (8)	427
	Total for District	1,619
District No. 9	Jay (9)	679
	Kansas	1,267

Chronicle- Voter Registration by District and Precinct

12/3/2018 11:26 AM

District	Precinct	Voters
District No. 9	Kenwood	129
	Salina (9)	537
	Total for District	2,612
District No. 10	Afton	590
	Grove	714
	Jay (10)	771
	Pryor (10)	531
	Salina (10)	198
	Spavinaw	147
	Total for District	2,951
District No. 11	S. Coffeyville	444
	Vinita	1,722
	Welch	134
	Total for District	2,300
District No. 12	Bartlesville	1,564
	Nowata	690
	Skiatook	112
	Total for District	2,366
District No. 13	Catoosa	341
	Collinsville	973
	Tulsa	1,845
	Total for District	3,159
District No. 14	Chelsea	536
	Claremore (14)	2,409
	Oologah	398
	Total for District	3,343
District No. 15	Claremore (15)	818
	Locust Grove	864
	Pryor (15)	868
	Salina (15)	49
	Total for District	2,599
At Large	At Large	30,751
Total for District		30,751
Grand Total		71,280

Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Email: election-commission@cherokee.org

Website: www.cherokee.org/elections.aspx

Attach #2



Phone: 918-458-5899

Toll Free: 1-800-353-2895

Fax: 918-458-6101

November 2018 Directors Report

November was filled with election preparation for the special District 7 election to be held on January 5, 2019.

With preparation for the 2019 Election Cycle also falling into this month. Was a busy election time, to be continued in December.



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Cherokee Nation Election Commission 2019 Regular Meeting Schedule

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 08, 2019	Election Commission Office	4:00 P.M.
February 12, 2019	Election Commission Office	4:00 P.M.
March 12, 2019	Election Commission Office	4:00 P.M.
April 09, 2019	Election Commission Office	4:00 P.M.
May 14, 2019	Election Commission Office	4:00 P.M.
June 11, 2019	Election Commission Office	4:00 P.M.
July 09, 2019	Election Commission Office	4:00 P.M.
August 13, 2019	Election Commission Office	4:00 P.M.
September 10, 2019	Election Commission Office	4:00 P.M.
October 08, 2019	Election Commission Office	4:00 P.M.
November 12, 2019	Election Commission Office	4:00 P.M.
December 10, 2019	Election Commission Office	4:00 P.M.

Shawna Calico
Shawna Calico, Chairperson

CNEC Committees

Budget/Contracts:

Carolyn Allen
Rick Doherty
Kendal Bishop
Marcus Fears
Charlene Keys
Connie Parnell

Voter Registration & Education:

Shawna Calico
Pamela Sellers
Kendal Bishop
Marcus Fears
Charlene Keys
Connie Parnell

Rules/Policies:

Shawna Calico
Randy Campbell
Kendal Bishop
Marcus Fears
Charlene Keys
Connie Parnell

Equipment:

Pamela Sellers
Carolyn Allen
Kendal Bishop
Marcus Fears
Charlene Keys
Connie Parnell